

MINUTES

UTAH LANDSCAPE ARCHITECT LICENSING BOARD MEETING

April 19, 2006

**Room 4B – 4th Floor – 3:00 P.M.
Heber Wells Building**

CONVENED: 3:05 P.M.

ADJOURNED: 5:00 P.M.

Bureau Manager:
Board Secretary:

Dan S. Jones
Ann Naegelin

Board Members Present:

Randall C. Boudrero, Chairman
John C. Ellsworth
Lars D. Anderson

Board Members Absent:

Sumner M. Swaner

Guests:

David Stanley, Associate Director
Dennis Wilkerson, CLARB Secretary

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS:

New Board Member Introduction

Mr. Anderson was introduced and sworn in as a Board member.

Read and approve the September 15, 2005

Mr. Ellsworth made a motion to approve the minutes of the September 15, 2005. Mr. Anderson seconded the motion. Vote was unanimous.

APPOINTMENTS:

Dennis Wilkerson
CLARB Board of Directors Secretary

Mr. Wilkerson of CLARB met with the Board. CLARB is trying to meet with the all Boards once every two or three years. CLARB is interested in any questions or input from Boards. He discussed the future goals for CLARB. Fewer candidates are sitting for the exam even though more people are graduating

from programs. Small firms are merging together to form larger firms. Technology is expensive. CLARB is trying to determine how this trend effects the profession.

At this time, 28 states require continuing education. It is difficult for individual Boards to review continuing education sponsors. CLARB is pursuing review of continuing education sponsors. States could then rely on CLARB approved continuing education courses. CLARB is also reviewing the problems the State Boards have with record keeping and the cost involved with continuing education.

Mr. Ellsworth is concerned with CLARB approving continuing education courses and also providing continuing education courses. There is a potential for conflict. Mr. Wilkinson reported that CLARB organized C2Ed to produce continuing education courses. C2Ed is no longer producing courses. C2Ed is completing the commitments they already have. They do not accept any new clients. Representatives from other organizations could be used to help review courses.

Mr. Ellsworth feels that continuing education should come from several different sources. This is a state issue and each state will be different. Several states are not able to administer continuing education and have indicated that should CLARB administer continuing education they would change their requirements. Mr. Ellsworth is concerned with the quality of continuing education available.

There is also an issue with election of officers. It is a serious time commitment and difficult for some people to serve in the position. CLARB pays for travel expenses, but a person is not compensated for their time. The Nominating Committee has been making decisions that maybe should be decided by the total board.

Mr. Ellsworth indicated that there are some problems with the registration and grading process. Mr. Wilkerson has heard some of the same issues from people in the firm he works for. The focus may be on the examination instead of the customer. They need to

focus more on the candidate.

Mr. Jones asked about Utah being a regional testing center. Mr. Wilkerson will check with CLARB and get back with Mr. Jones regarding regional testing centers.

Mr. Boudrero would like better communication from the CLARB regional meetings. Mr. Wilkerson will communicate this to the Regional Directors. Mr. Boudrero will contact the Regional Director.

Mr. Boudrero asked about the projected increase in the examination cost and membership dues. It is projected out six years. Mr. Wilkerson will send the information to Mr. Boudrero.

DISCUSSION ITEMS:

Legislative Update
Open and Public Meetings

Mr. Jones explained the changes that will require recording of the board meeting beginning May 1, 2006. He reviewed the checklist with the Board and the process that will need to be followed.

Education and Enforcement Fund

The balance of the Education and Enforcement Fund was reviewed. Item was noted with no action taken.

CLARB Spring Meeting Report
Review of Rules

Mr. Anderson made a motion to approve funding for Mr. Ellsworth to attend September meeting. Mr. Boudrero will be the alternate. Mr. Ellsworth seconded the motion. Vote was unanimous.

Mr. Jones discussed proposed changes to the rules affecting the fine schedule. The schedule is the same as adopted for the other construction trades professions. Mr. Ellsworth made a motion to accept the rules as amended, publish the rules and schedule a public hearing. Mr. Anderson seconded the motion. Vote was unanimous.

Mr. Anderson made a motion to schedule the public rules hearing for August. Mr. Ellsworth seconded the motion. Vote was unanimous.

NEXT MEETING SCHEDULED FOR:

September 21, 2006

MEETING ADJOURNED AT:

5:00 P.M.

Date Approved

Chairperson, Utah Landscape Architect Licensing
Board

Date Approved

Bureau Manager, Division of Occupational &
Professional Licensing